

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, August 19, 6:30 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Members Present: Aumack, Loud-Hayward, Knox, Sachs, & Sodon
Members Absent: Foley, Scarano, Schoeffling & Smith

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.
John McKelvey, P.E., Authority Engineer, T&M Associates
Theodore Panis, CPA, Authority Accountant, Panis & Attner, P.A.
Barbara Vilanova, MCBOA Office Manager/Secretary
Edward Tuberion, Jr. MCBOA Foreman

IV. Approval of Minutes – Authority Regular Meeting Held on 7/15/13

On **Motion** by Mr. Aumack, **Seconded** by Mr. Sodon, the Minutes of the Regular meeting held on 7/15/13 were approved as presented by all Members present, no nays, four absent, none abstain.

REPORT OF ADVISORS

Foreman's Monthly Report

Edward Tuberion, MCBOA Foreman, presented his monthly report:

❖ **Monthly Highlights**

- SRECS current pricing \$129
 - 39 May (2013) SREC's sold @122.50= \$4,777.50
 - 39 June (2014) SREC's sold @129.00= \$5,031.00
- FEMA projects update
 - Retention Ponds pre-construction meeting held 8/9
 - FEMA denied Ocean Outfall as a repair and moved it back to debris category. FEMA will cover sand removal (debris) @90% funding. FEMA will not cover any hazard mitigation measures (risers.)
- Air handler heat coil repair/replacement
 - IB Miller repair quote \$3,470 (Foreman will find out what kind of guarantee)
 - Coastal Air replacement quote \$7,100
- UST inventory system repair
 - Tank cleaning completed 8/16
 - Leaking fuel line options- Line testing is \$2,000.

Install new DW line inside existing line \$7,200

Excavate-remove & replace \$12,745

The foreman is going to check with another contractor, and also find out if installing the new line inside of the old one will have an impact of the equipment.

- CNA insurance infrared scan to check for hotspots to be completed on 8/20
- PT employee- foreman has two possible applicants
- July 2013 DMR

Office Manager's Monthly Report

❖ Monthly Highlights

- Cablevision installed at Union Beach for phone and internet
- BRSA 3rd quarter funds received.
- 2nd Quarter unencumbered monies sent to Trustee
- PT ad for Pump Station Operator was published in Asbury Park Press for 2 days and online for 30 days.
- Document shredding request approved.
- Administrative Assistant will work Mondays and Fridays

Attorney's Report

Mr. Vella provided the following information:

Mr. Vella reported that he has reviewed the contracts for the Retention Pond Repair Project and everything is in order and ready to be executed. The temporary note for financing the project is in place and in the event the project is not completed by May or June as well as the FEMA reimbursement being in place the temporary note can be extended.

Mr. Vella also reported that KMB Design Group will be in contact with the foreman to make arrangements for a site visit for the Photovoltaic system.

Engineer's Report

▪ Photovoltaic System Combiner Boxes

Mr. McKelvey reported that the Authority Attorney is still in the process of trying to get Vanguard to agree on an independent party investigation of the system to identify problems and causes of below expected efficiency.

▪ Retention Pond Repairs - Super Storm Sandy

Mr. McKelvey reported that the contracts for the project were signed and executed for attorney review. Mr. Vella informed the Authority this evening that he reviewed them and everything is in order. Mr. McKelvey will send the contractor a notice to proceed. The project should start in the next few weeks.

▪ Super Storm Sandy Mitigation

There has been no change in the Hazard Mitigation projects. As previously reported the Authority prepared a Letter of Intent describing proposed outfall mitigation and anticipated costs and submitted same to the County

Office of Emergency Management. This group is reviewing applications for mitigation funds and MCBOA is awaiting response on its application.

- **Belford Retention Basin Liner Permit**

As required under the NJDEP’s permit to operate a lined surface impoundment facility, the Authority proceeded with acquiring samples and testing the permeability of the clay layer at the basin bottom elevation. The testing is required to confirm that the basin meets the requirements of permeability no greater than 10⁻⁷ cm/second. The six samples were required along the periphery of the basin due to the inability to access the basin bottom while it is in operation. Four of the six samples were higher than DEP’s requirements of permeability. The Authority may wish to consider additional tests once the basin is dewatered under the current repair contract. The Chairman felt that Mr. McKelvey should have waited to have the testing done until the basin was dewatered.

Accountant

NONE

New Business

On **Motion** by Mr. Knox, **Seconded** by Mr. Sachs, the board authorized the foreman to proceed with the hiring of the P/T employee, approved by all Members present, no nays, four absent, none abstain

Old Business

NONE

Resolution offered by Mr. Knox:

Approval of Vouchers

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers – August 19, 2013**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Avaya, Inc	\$49.26	Monthly ACS maintenance agreement-August
2		Cablevision	\$195.97	Partial mo. service, install fees, 8/1-8/31/13
3		Hess	\$1,414.04	Belford, 6/4-7/3/13
4		JCP&L	\$39.05	Belford Street Lighting 6/20-7/19/13
5		JCP&L	\$7,617.15	Union Beach 6/28-7/29/13
6		JCP&L	\$2,663.52	Belford 7/4-8/2/13
7		JCP&L	\$303.43	Sandy Hook 7/9-8/7/13
8		NJAWC	\$96.65	Union Beach 6/20-7/23/13
9	4423	Verizon	\$49.99	Broadband service 7/16-8/15/13

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10		Verizon	\$88.27	Union Beach 7/17-8/16/13
11	4421	Verizon	\$144.58	Belford 7/14-8/13/13
12	4424	Verizon	\$15.54	Belford long distance 7/23-8/22/13
13		ABB	\$1,422.91	On site certification of flow equipment
14		Accutest Laboratories	\$8,272.00	Sediment sampling
15		ADP	\$50.96	Payroll services 7/19/13
16		ADP	\$70.76	Payroll services 8/1/13 + Q2 docs
17		Andy Kutschman Electric	\$1,125.00	Light replacement, breaker repair, timer
18		ATS Environmental	\$900.00	Cathodic protection testing
19		AT&T Mobility	\$97.06	Foreman's cell phone 8/5-9/4/13
20		Central Jersey Equipment LLC	\$36.11	JDC-V Belt
21		Central Jersey Equipment LLC	\$66.07	Lock nut & bolt
22		Cerlione's	\$93.79	Head, repair starter
23		Collins Vella & Casello	\$1,320.00	July general services
24		Crown Tire	\$389.75	Alignment
25		Gannett NJ Newspapers	\$548.50	Ad for PT hire, online ad, affidavit
26		Garden State Labs, Inc.	\$6,189.25	Outside laboratory fees – July
27		Grainger	\$106.00	STD cap pleated filter
28		Hach Company	\$469.72	Buffer solution, electrode gel
29	4422	Jaspan Brothers South	\$54.94	Hardware
30		Middletown Sewerage Authority	\$70.00	3Q sewerage
31		Municipal Maintenance Co.	\$1,567.86	Troubleshoot pump, PLC card & install
32		Norwood Auto Parts	\$52.99	Grease, purple power, W/W fluid
33		One Call Concepts	\$199.50	One call notices for July
34	4420	Postmaster – Belford	\$180.00	PO Box 1-yr renewal
35		Preferred Petroleum	\$449.00	Inspection of underground storage tanks
36		Serv-Air	\$647.00	Roof coping repair
37		Staples	\$187.31	8-tab inserts, wall clocks, ink
38		T&M Engineering	\$910.37	July General Services
39		Witt O'Brien's LLC	\$258.50	Fees for the period ended June 2013
40		Xerox	\$105.00	Monthly copier rental 6/24-7/29/13
		TOTAL	<u>\$38,517.80</u>	

**Fringe benefits and payroll processed after the July Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 7/15/13**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
07/19/13	Ceridian	Employee's Payroll & Payroll Taxes	\$15,620.41	Payroll of 07/19/13
08/02/13	Ceridian	Employee's Payroll & Payroll Taxes	\$15,533.10	Payroll of 08/02/13
08/16/13	Ceridian	Employee's Payroll & Payroll Taxes	\$19,935.44	Payroll of 08/16/13
07/25/13	4419	Sun Life Financial	\$752.71	Aug. long-term disability benefits ins.
07/19/13	4418	Delta Dental	\$1,093.71	Dental premium August

Seconded by Mr. Sodon and on a roll call the following vote was recorded:

AYES: Aumack, Loud-Hayward, Knox, Sachs, & Sodon
 NAYS: None
 ABSENT: Foley, Scarano, Schoeffling & Smith
 ABSTAIN: None

Public Portion

MCBOA Regular Meeting of August 19, 2013

Chairman Sachs opened the Meeting to the public. There being no one appearing to be heard, Chairman Sachs declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Knox**, Seconded by **Ms. Loud-Hayward**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, four absent, the Meeting adjourned at 7:22 p.m.

Respectfully submitted by: _____
Barbara Vilanova, Recording Secretary