

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, July 17, 2017 at 7:00 p.m.  
MCBOA Conference Room  
200 Harbor Way, Belford, New Jersey**

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**I. CALL TO ORDER**

Michael C. Sachs, Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Members Present: Aumack, Foley, Knox, Loud-Hayward, Sachs, Scarano, Schoeffling, Smith & Sodon

Members Absent: None

Also Present: Dennis Dayback, P.E., Authority Engineer, T&M Associates  
Theodore Panis, CPA, Authority Accountant, Panis & Attner, P.A.  
Edward Tuberon, Jr. MCBOA Foreman  
Barbara Vilanova, Recording Secretary & Office Manager

**IV. Approval of Minutes – Authority Regular Meeting Held on 6/16/14**

On **Motion** by Mr. Schoeffling, **Seconded** by Mr. Sodon, the Minutes of the Regular meeting held on 6/19/17 were approved as presented by all Members present, no nays, one abstain(Aumack) and none absent

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Edward Tuberon, MCBOA Foreman, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$220 – 74 sold @ \$220 = \$16,428.00  
83 earned in June
- Force main gasket repair Jersey Ave/Rose Lane in Union Beach
- Belford diesel pump repair needed –leaking anti-freeze
- New groundwater pump installed at Union Beach
- Liner integrity test at Union Beach to be completed 7/18
- 2008 Ford Escape sold for \$800
- EJIF Inspection 6/19
- NJDEP Inspection 6/29
- Safety/Employee meeting 6/29
- Riser Installation

**Office Manager's Monthly Report**

Ms. Vilanova, MCBOA Office Manager reported on the following items:

❖ **Administrative Highlights**

- BRSA billed for 3<sup>rd</sup> Quarter.
- Keansburg billed for 3<sup>rd</sup> Quarter.
- 2<sup>nd</sup> Quarter unencumbered monies sent to Trustee.
- 2<sup>nd</sup> Quarter Flow of funds completed by Trustee.
- 2<sup>nd</sup> Quarter report of contributions completed.
- Audit Summary published in the newspaper as required.
- Audit sent to State, Trustee & Customer Authorities.
- FEMA- Retention pond project- Clarification of fringe benefit rate requested.
- Close out of Two River Community Operating Account

**Engineer's Report**

▪ **Many Mind Creek- NJNG Soil Remediation**

Mr. Dayback reported there has been no activity since the last report.

▪ **Whirl Construction**

No change since the last report.

• **ACOE Port Monmouth Flood Protection Project**

The Army Corps of Engineers submitted their response to our comments dated April 11, 2017. A revised plan detail sheet for the flood wall sections to be constructed over the MCBOA force main was provided. The revised plan and detail sheet submitted are under review.

• **Force Main Condition Assessment**

As authorized T&M requested and received a cost proposal from Pure Technologies to perform a condition assessment of the entire length of the force main pipe extending from the Bayshore Regional Sewerage Authority to the outfall. The proposal will be made part of our application for funding to the New Jersey Infrastructure Trust Fund. The Authority will review the proposal.

• **New Jersey Infrastructure Trust Fund (NJITF)**

T&M is preparing the supporting documentation required as part of the application process and should have a copy of the application to the Authority shortly, for review.

• **Monmouth County Parks Trail Renovations-**

The Authority received copies of the approved shop drawings for the Precast concrete Footbridge.

• **Outfall Diffuser Project**

T&M submitted a cost proposal last month and is waiting on direction from the Authority.

**Accountant**

No report.

**New Business**

NONE

Old Business

NONE

Resolution offered by Mr. Scarano:

**Monmouth County Bayshore Outfall Authority  
List of Operating Vouchers – July 17, 2017**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$148.79	Phone & internet Union Beach 7/1-7/31/17
2		Comcast	\$269.44	Triple Play Package- Belford 6/26-7/25/17
3		Constellation Energy	\$10.29	Belford Street Lighting 5/20-6/20/17
4		JCP&L	\$8,302.24	Union Beach 5/31-6/28/17
5		JCP&L	\$934.94	Belford 6/3-7/05/17
6		NJAWC	\$48.00	Union Beach 5/25-6/26/17
7		NJAWC	\$132.32	Belford 5/23-6/21/17
8		ADP	\$55.93	Payroll services 6/29/17
9		ADP	\$72.25	Payroll services 6/15/17
10		AT&T Mobility	\$108.38	Foreman's cell phone 7/5-8/4/17
11		Garden State Labs	\$3,931.00	Outside Laboratory services May
12		Grainger Inc.	\$586.00	Cordless impact wrench, impact sockets
13		Grainger Inc.	\$850.83	Creeper, grease, submersible pump
14		Home Depot	8.88	2" coupling
15	<b>6023</b>	Jaspan Brothers South	\$93.82	C-clamp, glove, ear plugs, hardware, bulbs
16		Neopost	\$237.00	Annual meter & scale rental 7/4/17-7/3/18
17		Norwood Auto Parts	\$21.85	Grease, rubbing compound, wire tie asst.
18		One Call Concepts	\$230.00	June one call notices
19		Pumping Services	\$1,747.00	Pumps & hoses for manhole repair
20		Semcor	\$227.31	Discharge Hose/leather gloves
21		Semcor	\$1,651.94	3 inch 8HP Trash pump
22		Staples	\$15.78	Binder & stapler
23		T&M Associates	\$1,656.00	NJEIT planning doc for force main
24		TNJ Marine	\$1,850.00	Inspection hatch repair
25		U.S. Postal Service	\$194.00	PO Box rental 8/1/17-7/31/18
26		W.H. Potter	\$251.80	4- 2 ½ gallon eraser weed killer
27		Xerox	\$111.65	Monthly copier rental 6/6-6/30/17
		<b>TOTAL</b>	<b><u>\$23,747.44</u></b>	

**Fringe benefits and payroll processed after the May Operating Vouchers  
were submitted for review and approval at the Authority Regular Meeting of 6/20/17**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
06/29/17	ADP	Employee's Payroll & Payroll Taxes	\$19,119.58	Payroll of 06/29/17
07/14/17	ADP	Employee's Payroll & Payroll Taxes	\$19,502.87	Payroll of 07/14/17
07/10/17	6023	Sun Life Financial	\$ 767.96	July long-term disability benefits ins
07/14/17	TEPS	NJSHBP	\$17,402.39	July Health & Dental Benefits

**Seconded by Ms. Loud-Hayward** and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Knox, Loud-Hayward, Sachs, Scarano, Smith, Shoeffling & Sodon  
NAYS: None  
ABSENT: None  
ABSTAIN: None

#### **Public Portion**

Chairman Sachs opened the Meeting to the public. There being no one appearing to be heard, Chairman Sachs declared the public portion of the Meeting closed to the public.

#### **Adjournment**

There being no further business to come before the Meeting, on **Motion** by **Mr. Knox**, Seconded by **Mr. Scarano**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, none absent, the meeting adjourned at 7:27 p.m.

Respectfully submitted by: \_\_\_\_\_  
Barbara Vilanova, Recording Secretary

